

Anstey Parish Council Meeting



You are summoned to attend the Meeting of Anstey Parish Council which will be held at the Jubilee Hall, Staddon Road, Anstey LE7 7AY on **Tuesday 25th February 2020 at 7.30 pm** at which your attendance is required.

Tuesday 18th February 2020

TO ALL MEMBERS OF ANSTEY PARISH COUNCIL:

Martin Broomhead (Chairman), Glyn McAllister (Vice Chairman), Nigel Aston, Vicky Ball, Sue Billington, Stuart Booth, Grant Cotton, Mandy Jordan, Kathy Peake, Murray Peat, Roger Peat, Dave Parker, Lee Potter, Matthew Rogers.

Liz Hawkes BA (Hons) – FSLCC
Clerk to the Council



Agenda

1. PUBLIC RECESS

To receive representation from the public on items on the agenda.

2. APOLOGIES

To receive apologies for absence and to consider whether to approve reasons given.

3. DECLARATION OF INTERESTS PECUNIARY AND NON-PECUNIARY

To receive declarations of interest on agenda items.

4. DISPENSATION REQUESTS

To consider dispensations requests from Councillors so they can be involved in the setting of the precept.

5. MINUTES

To approve and sign the minutes of the meeting held on 4th February 2020. **(Appendix A)**

6. CHAIRMAN'S ANNOUNCEMENTS

To receive Chairman's announcements, if any

7. BOROUGH AND COUNTY COUNCILLORS REPORTS

To receive reports from Borough and County Councillors, if any

8. PLANNING

To consider the following planning application/s and any received since issuing of the agenda

Application number: P/20/0224/2

Proposal: Erection of single storey extension and replacement detached garage to rear of dwelling.

Location: 13 Leicester Road, Anstey, LE7 7AT

9. FINANCIAL ITEMS FOR CONSIDERATION

- (a) To **NOTE** the income for the month of February 2020 **(Appendix B)**
- (b) To Authorise the expenditure of the month of February 2020 **(Appendix C)**
- (c) To receive the Bank Reconciliation for January 2020 **(Appendix D)**

10. AFFORDABLE HOUSING AT DAVIDSONS GYNSILL LANE DEVELOPMENT

To receive a letter from The Chief Executive from Charnwood Borough Council **(Appendix E)**

11. EVENTS COMMITTEE

(Appendix F)

To receive the minutes of the Events Committee Meeting held on the 11th February 2020

To Consider the following **RECOMMENDATIONS** from the Events Committee.

- (a) To authorise the expenditure of £735.00 for hanging baskets.
- (b) To authorise the expenditure of £90.00 prize money for 'Anstey In Bloom' competition.
- (c) To authorise the expenditure of up to £50.00 for two plaques associated with the John Sutherland Sporting Award
- (d) To authorise the expenditure of £90.00 prize money for a Christmas Light Competition for winter 2020.

12. PLANTERS FOR STADON ROAD

(Appendix G)

To receive a report about planters for Staddon Road

13. PUBLIC TOILETS

(Appendix H)

To receive further information about the mechanical locking system for the public toilets.

14. MEMBERS REPORTS

To receive reports from Councillors on meetings they have attended relating to the work of the Parish Council.

15. CLERK'S REPORT

To receive a report from the Clerk.

16. FUTURE AGENDA ITEMS

To consider any future agenda items

17. EXEMPT ITEM

To enter into a confidential session due to the staffing matter that needs to be discussed.

18. STAFFING MATTERS

(Appendix I)

To receive an update on the Council Vacancies.

The Public and Press are welcome to attend meetings of the Parish Council

**MINUTES OF THE MEETING OF ANSTEY PARISH COUNCIL
HELD ON TUESDAY 4th FEBRUARY 2020 AT 7.30pm
AT THE JUBILEE HALL, STADON ROAD, ANSTEY**

Appendix A

Parish Councillors Present:

Martin Broomhead	Glyn McAllister
Vicky Ball	Sue Billington
Stuart Booth	Grant Cotton
Dave Parker	Kathy Peake
Murray Peat	Roger Peat
Matt Rogers	

Officers Present: Clerk and Deputy Clerk to the Council

Also Present: 2 members of the public

212/19 Public Recess

A member of the public spoke on behalf of the Anstey History Society at minute ref 217/19.

213/19 Apologies for Absence

Apologies were received and accepted from Councillors Aston, Jordan and Potter.

214/19 Declarations of Interest on items on the Agenda

Councillor Ball declared a non-pecuniary interest in minute ref 217/19 as she is on the sub-committee of the Anstey History Society.

Councillor Booth declared a pecuniary interest in minute ref 217/19 (b) as he is a neighbour of the property.

215/19 Minutes of the meetings

The Council **RESOLVED** including an alteration to accept as a true record the minutes of the meeting held on the 14th January 2020.

216/19 Chairman's Announcements

The Chairman made the following announcements;

- The Chairman attended the signing of The Armed Forces Covenant on Friday 31st January 2020. The Covenant will be a future agenda item in due course.
- The post Christmas meal has been arranged for Wednesday 4th March 2020, Councillors and staff are invited at their own expense.

217/19 Anstey History Trail

Jane Cole the Chair of the Anstey History Society spoke about the background of the organisation and the future plans for a history trail throughout Anstey. She voiced concerns that Anstey is losing its history both through residents and development and the importance of keeping a record.

The Council received a report about the work being carried out by the Anstey History Group and **RESOLVED** to give the History Society a letter of support for their work that they are completing on a History Trail for Anstey.



218/19

Planning*The Council considered the following planning applications:*

- (a) Application number: P/20/0002/2
 Proposal: Erection of single storey detached dwelling, stables and associated vehicle access and landscaping, following demolition of existing dwelling. revised scheme (P/18/2410/2 refers)
 Location: 237 Bradgate Road, Anstey LE7 7FX
Parish Comments: OBJECTED
- The Parish Council object to this proposal as it is outside of the limits of development of the village. The proposal is back land development which is against Charnwood Borough Council own policy and this could lead to setting a precedent for similar proposals in the area
 Councillors Billington, Rogers and Murray Peat abstained from the vote.
- (b) Application number: P/20/0102/2
 Proposal: Proposed increase in height of eaves and ridge to roof across part of property and insertion of rear dormers to enable loft conversion.
 Location: 47 – 49 Gorse Hill, Anstey LE7 7AP
Parish Comments: NOTED
- (c) Application number: P/20/0146/2
 Proposal: Erection of single storey extension to rear of dwelling
 Location: 337 Link Road, Anstey LE7 7ED
Parish Comments: NOTED
- (d) Planning Appeal
 Application number: P/18/2273/2
 Proposal: Creation of pitched roof over existing building to create 2 apartments
 Location: 17 The Nook, Anstey LE7 7AZ
 Planning Inspectorate reference: APP/X2410/W/19/3242619
 Appellant: Mr S Nair
 Appeal start date: 14th January 2020
Parish Comments: The Council re-iterate previous objections and comments made and support Charnwood BC decision:

219/19

Grounds Equipment

The Council considered Grounds Equipment requirements and **RESOLVED** to purchase:

- A like for like replacement lawn mower at a cost of £1270.00
- A replacement hose and wall mounted reel at a cost of £98.00

The Council **RECEIVED** 3 options to purchase a ride on mower to cut grass verges:

1. Full retail price 2020 - £12998.34
2. Supplier discounted price - £11699.00
3. Supplier demonstration machine with 5 hours on the clock £ 9750.00.

The Council **AGREED** to purchase option 3 subject to warranty.



- 220/19 Leicestershire & Rutland Playing Field Association**
The council **RESOLVED** to continued membership of the LTPLFA at a cost of £30.00
- 221/19 Project and Grounds Committee**
The Council received the minutes of the Project and Grounds Committee meeting held on the 21st January 2020.
- The Council **RESOLVED** the following recommendations:
- (a) To purchase a motorcycle inhibitor at a cost of £1050.55 to be installed at Link Road Playing Field.
 - (b) To repair the fencing between the play park and war memorial at a cost of £193.50.
 - (c) To install a new play park gate at the Recreation ground at a cost of £730.00.
- The Council **NOTED** the update about the Scout Hut lease and are awaiting a reply from the Scouts Executive Group to agree the lease.
- (d) The Council also received background information about the re-location of the bus stop project.
 - (e) The Council received the minutes of the Project and Grounds Committee meeting held on the 4th February January 2020.
The Council **RESOLVED** the following recommendation regarding the Community Building:
 - To agree in principle for the original design of the Community Building supplied by HSSP Architects to be favoured option.
 - to arrange a date for the next steering group.
- 222/19 Neighbourhood Plan Advisory Group**
The Council **NOTED** the minutes of the Neighbourhood Plan Advisory Group meeting held on the 28th January 2020.
- 223/19 Grass Verges**
The Council discussed the grass verges on Cropston Road re: works to the new housing development on the nursery site and **RESOLVED** to report the mud on the pathways and road to County Councillor Deborah Taylor.
- 224/19 Members Report**
The Chairman attended the signing of The Armed Forces Covenant on Friday 31st January 2020
- 225/19 Clerk's Report**
The Clerk reported on the following items;
- Planning information from Charnwood Borough Council
 - Temporary Traffic Regulation Order
 - Charnwood Design Supplementary Guidance
 - Notification of publicity of the Desford Neighbourhood Plan from Hinckley & Bosworth Borough Council
 - Former Parish Council Chairman and Mayor of Charnwood, Paul Day, has been made an honorary Alderman



- Confirmation has been received that APC have been awarded a grant of £8,000 for the Neighbourhood Plan work.
- Charnwood Borough Council letter re Devolution
- Premises Operative vacancy update

226/19 **Future Agenda Items**
None

The meeting finished at 8.36 pm

..... Date

Chairman

Cashbook 1

Current Bank Account

Receipts received between 15/01/2020 and 25/02/2020

Appendix B

		Nominal Ledger Analysis						
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Bacs Banked: 15/01/2020	22.50						
	Bacs Wayne McAtee		22.50		1200	200	22.50	Wayne McAtee date
	Bacs Banked: 15/01/2020	40.00						
	Bacs Wayne McAtee		40.00		1200	200	40.00	Wayne McAtee Date
	Bacs Banked: 15/01/2020	98.00						
	Bacs T Paterson		98.00		1200	200	48.00	Room Hire TP 26/1/2020
					566		50.00	Room Hire TP 26/1/2020
	Bacs Banked: 17/01/2020	595.00						
	Bacs Leics Partnership NHS		595.00		1200	200	595.00	Leics Partshp NHS 4869
	Bacs Banked: 17/01/2020	240.00						
	Bacs Woolfdale School		240.00	40.00	1900	300	200.00	Woolfdale School 6100
	Bacs Banked: 17/01/2020	30.00						
	Bacs Wayne McAtee		30.00		1300	300	30.00	Wayne McAtee 4852
	Bacs Banked: 20/01/2020	20.00						
	Bacs Dave Gannon		20.00		1200	200	20.00	Dave Gannon 4875
	Bacs Banked: 24/01/2020	6,192.37						
	Bacs HMRC		6,192.37		105		6,192.37	HMRC VAT
	Bacs Banked: 24/01/2020	20.00						
	Bacs Dave Gannon		20.00		1200	200	20.00	Dave Gannon 4879
	Bacs Banked: 27/01/2020	20.00						
	Bacs Dave Gannon		20.00		1200	200	20.00	Dave Gannon 4880
	Bacs Banked: 27/01/2020	50.00						
	Bacs Prestige		50.00		566		50.00	Room hire SM 28/3/2020
	Bacs Banked: 27/01/2020	16.00						
	Bacs Pristine		16.00		1200	200	16.00	Room Hire SM 28/3/2020
	48 Banked: 28/01/2020	48.00						
	Bacs Pristine		48.00		1200	200	48.00	Room Hire SM 28/3/2020
	Bacs Banked: 29/01/2020	98.00						
	Bacs G Budding		98.00		1200	200	48.00	Room Hire GB 16/2/20
					566		50.00	Room Hire GB 16/2/20
	Bacs Banked: 30/01/2020	208.33						
	Bacs Cluttons		208.33		1310	300	208.33	Cluttons
	BACS Banked: 31/01/2020	20.00						
	BACS Dave Gannon		20.00		1200	200	20.00	Dave Gannon 4883
	Int Banked: 31/01/2020	52.08						
	Int NatWest Bank		52.08		1090	100	52.08	Interest
Subtotal Carried Forward:		7,770.28	0.00	40.00			7,730.28	

Current Bank Account

Receipts received between 15/01/2020 and 25/02/2020

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Bacs Banked: 03/02/2020	20.00						
	Bacs Dave Gannon	20.00			1200	200	20.00	Dave Gannon 4884
000428	Banked: 06/02/2020	809.94						
000428	Stackhouse Poland	403.44			1900	100	403.44	Stackhouse Poland Insur
000428	U3A	106.50			1200	200	102.00	U3A 4863/4888/6098
					1900	100	4.50	U3A 4863/4888/6098
000428	G E Gamble & Son	300.00			1500	500	300.00	Gamble & Son Internment
000429	Banked: 06/02/2020	100.00						
000429	Karen Holt - Mini Movers	60.00			1200	200	60.00	Mini Mover
000429	Linda Mason	40.00			1200	200	40.00	Linda Mason 4878 4873
	Bacs Banked: 07/02/2020	8,000.00						
	Bacs Groundwork UK	8,000.00			4628	600	8,000.00	Groundwork UK
	Bacs Banked: 07/02/2020	20.00						
	Bacs Dave Gannon	20.00			1200	200	20.00	Dave Gannon
	Bacs Banked: 10/02/2020	20.00						
	Bacs Dave Gannon	20.00			1200	200	20.00	Dave Gannon 4891
	Total Receipts:	16,740.22	0.00	40.00			16,700.22	

Current Bank Account

List of Payments made between 15/01/2020 and 25/02/2020

Appendix C

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/01/2020	Fuel Card Services Ltd	DD	69.00	Inv 504859	Fuel Card Services Ltd
15/01/2020	J M Ranger Ltd	BACS	42.60	Inv 19010	J M Ranger Plaque
16/01/2020	Astley Computers	BACS	70.00	Inv AC-AP0049	Astley Computers Visit
16/01/2020	ESPO	DD	58.88	Inv 5530391	ESPO
16/01/2020	LRALC	BACS	490.00	Inv 19/460	LRALC IOSH Training
16/01/2020	Total Gas & Power	BACS	35.08	Inv 205913450	Total Gas & Power
16/01/2020	Total Gas & Power	BACS	273.99	Inv 205798323	Total Gas & Power
17/01/2020	Lamps & Tubes Illuminations	BACS	1,558.50	Inv 69545	Lamps & Tubes xmas lights
17/01/2020	Caroline Crampton	BACS	140.00	Inv 014	Caroline Crampton 17/1
17/01/2020	Target pest control & hygiene	BACS	325.39	Inv 420	Target pest control & hygiene
18/01/2020	HM Customs & Excise	BACS	2,650.73		HM Customs & Excise
18/01/2020	Leicestershire Pension Scheme	BACS	3,328.34		Leicestershire Pension Scheme
18/01/2020	Salaries	BACS	8,420.31		Salaries
20/01/2020	NALC	BACS	60.00	13988	NALC Awards Scheme reg fee
20/01/2020	George Walker Limited	BACS	127.80	Inv 82630	George Walker Wooden Pole
20/01/2020	Arco Ltd	BACS	40.21	Inv 937311618	Arco Uniform
20/01/2020	Bakers Waste	BACS	256.80	Inv 235941	Bakers Waste
21/01/2020	SB Building Supplies	BACS	22.50	Inv 28596	SB Building Post Mix
21/01/2020	SB Building Supplies	BACS	9.00	Inv 28639	SB Building Post Mix
21/01/2020	Astley Computers	BACS	35.00	Inv Ac-AP0050	Astley Computers Visit
21/01/2020	Woodland Mills	BACS	15.00	Inv 10381	Woodland Mills Chipper charge
27/01/2020	Caroline Crampton	BACS	192.50	Inv 015	Caroline Crampton 24/1/20
27/01/2020	Kneller & Kneller Ltd	BACS	181.92	Inv 20113382	Kneller & Kneller elect inst
27/01/2020	Rialtas Business Solutions Ltd	BACS	70.80	Inv 27542	RBS Annual Supprt VAT
30/01/2020	Astley Computers	BACS	840.00	Inv AC-AP0051	Astley Computers
30/01/2020	Caroline Crampton	BACS	192.50	Inv 016	Caroline Crampton
30/01/2020	Kneller & Kneller Ltd	BACS	181.92	Inv 20113382	Kneller & Kneller Ltd
06/02/2020	Leics & Rutland Playing Field	BACS	30.00		Leics & Rutland Playing Field
06/02/2020	HSSP Architects Ltd	BACS	540.00	Inv 14742	HSSP Arch Consult QRD In 496
08/02/2020	Total Gas & Power	BACS	35.12	Inv 207323517/20	Total Gas & Power
08/02/2020	Total Gas & Power	BACS	242.74	Inv 207527798	Total Gas & Power
08/02/2020	2 commune	BACS	510.00	Inv 2409	2 commune Website hosting
10/02/2020	Caroline Crampton	BACS	192.50	Inv 017	Caroline Crampton
10/02/2020	SLCC	BACS	339.00	Inv 130852	SLCC Practitioners Conf
10/02/2020	Dura Sport (Leisure Care) Ltd	BACS	390.00	Inv 4949	Dura Sport MUGA vsit 4
15/02/2020	Fuel Card Services Ltd	DD	165.84	Inv 504859	Fuel Card Services Ltd
17/02/2020	British Gas Business	DD	415.06	Inv 713206348	British Gas Business
18/02/2020	Salaries	BACS	8,424.23		Salaries
18/02/2020	HMRC	BACS	2,650.25		HMRC
18/02/2020	Leicestershire Pension Scheme	BACS	3,317.47		Leicestershire Pension Scheme
23/02/2020	Biffa Waste Services	DD	157.80	Inv 660C56644	Biffa Waste Services
24/02/2020	G Budding	BACS	50.00	Deposit Return GB	G Budding

Total Payments 37,148.78

Anstey Parish Council

Bank - Cash and Investment Reconciliation as at 31 January 2020

Appendix D

		<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>			
1	31/01/2020	BBM Account	284,735.59
1	31/01/2020	Current Account	19,918.44
2	31/10/2019	Prudential A/c	262,734.65
			567,388.68
<u>Other Cash & Bank Balances</u>			
Cashbook Suspense			0.00
Petty cash			200.00
			200.00
			<hr style="width: 100%;"/>
			567,588.68
<u>Unpresented Payments</u>			
1	25/02/2019	000940	50.00
1	17/04/2019	000954	50.00
1	10/12/2019	000977	345.00
1	10/12/2019	000988	205.00
1	03/01/2020	000991	78.98
1	15/01/2020	BACS	42.60
1	16/01/2020	BACS	70.00
1	16/01/2020	BACS	490.00
1	16/01/2020	BACS	35.08
1	16/01/2020	BACS	273.99
1	16/01/2020	DD	58.88
1	17/01/2020	BACS	1,558.50
1	17/01/2020	BACS	325.39
1	20/01/2020	BACS	60.00
1	20/01/2020	BACS	127.80
1	20/01/2020	BACS	40.21
1	20/01/2020	BACS	256.80
1	21/01/2020	BACS	22.50
1	21/01/2020	BACS	9.00
1	21/01/2020	BACS	35.00
1	27/01/2020	BACS	181.92
1	27/01/2020	BACS	70.80
1	30/01/2020	BACS	840.00
1	30/01/2020	BACS	192.50
1	30/01/2020	BACS	181.92
			5,601.87
			<hr style="width: 100%;"/>
			561,986.81
<u>Receipts not on Bank Statement</u>			
1	14/01/2020	000426	180.00
1	15/01/2020	Bacs	22.50
			202.50
			<hr style="width: 100%;"/>
Closing Balance			562,189.31

Anstey Parish Council

Bank - Cash and Investment Reconciliation as at 31 January 2020

	<u>Account Description</u>	<u>Balance</u>
<u>All Cash & Bank Accounts</u>		<hr/>
1	Current Bank Account	299,254.66
2	Prudential A/c	262,734.65
	Other Cash & Bank Balances	200.00
	Total Cash & Bank Balances	<hr/> 562,189.31 <hr/>



Account type: **BUSINESS CURRENT**
 Account number: **39648036**
 Sort code: **56-00-55**
 Account name: **SLA ANSTEY PARISH CO**

Transactions

Date: 3rd February 2020

Your transactions

Showing: 1-Jan-2020 to 31-Jan-2020, All Transactions

Date	Type	Description	Paid in	Paid out	Balance
31 Jan 2020	BAC	DAVID GANNON , 31ST JJANUARY , FP 31/01/20 0952 , YBBPI0952300961411	£20.00	-	£19,918.44
30 Jan 2020	D/D	EASTERN SHIRES PUR, 85550	-	£413.69	£19,898.44
30 Jan 2020	D/D	FUEL CARD SERVICES, SHB504859	-	£69.00	£20,312.13
30 Jan 2020	DPC	ANSTEY PC , VIA ONLINE - PYMT , FP 30/01/20 40 , 61023339004786000N	-	£50.00	£20,381.13
30 Jan 2020	DPC	ANSTEY PC , VIA ONLINE - PYMT , FP 30/01/20 40 , 63023339012129000N	-	£50.00	£20,431.13
30 Jan 2020	BAC	HSBC CORNERSTONE , 202001271	£208.33	-	£20,481.13
29 Jan 2020	BAC	DAVID GANNON , 27TJHJANUARY , FP 29/01/20 1358 , YBBPI1358021011920	£20.00	-	£20,272.80
28 Jan 2020	DPC	PRISTINE EVENTS EL, 28TH MARCH KID PAR, VIA MOBILE - LVP	£50.00	-	£20,252.80
27 Jan 2020	DPC	CAROLINE CRAMPTON , ANSTEY P C , VIA ONLINE - PYMT , FP 27/01/20 10 , 43105255009122000N	-	£192.50	£20,202.80
27 Jan 2020	DPC	PRISTINE EVENTS EL, 28TH MARCH KID PAR, VIA MOBILE - LVP	£64.00	-	£20,395.30
27 Jan 2020	BAC	DAVID GANNON , 24TJHJANUARY , FP 27/01/20 1034 , YBBPI1034110915389	£20.00	-	£20,331.30
24 Jan 2020	CHQ	000981	-	£250.00	£20,311.30
24 Jan 2020	BAC	HMRC VAT , 115837370	£6,192.37	-	£20,561.30
23 Jan 2020	UTF	WOODLAND MILLS , RGHNAME08061203 , Woodland Mills E , URGENT TFR	-	£2,643.00	£14,368.93
23 Jan 2020	DPC	ANSTEY PC , VIA ONLINE - PYMT , FP 23/01/20 40 , 36023243413576000N	-	£50.00	£17,011.93
23 Jan 2020	DPC	FROM A/C 39648044, VIA ONLINE - XFER	£10,000.00	-	£17,061.93
23 Jan 2020	BAC	DAVID GANNON , 20THJANUARY , FP 23/01/20 1634 , YBBPI1634450916428	£20.00	-	£7,061.93
22 Jan 2020	D/D	NW BUSINESS CREDIT, 5473679005282007	-	£181.10	£7,041.93
22 Jan 2020	DPC	HMRC CUMBERNAULD , 267PS00107141 , VIA ONLINE - PYMT , FP 22/01/20 40 , 57023232187925000N	-	£2,650.73	£7,223.03
22 Jan 2020	DPC	LCC PENSION , ANSTEY PC PENSION , VIA ONLINE - PYMT	-	£3,328.34	£9,873.76
21 Jan 2020	CHQ	000975	-	£50.00	£13,202.10
21 Jan 2020	D/D	BRITISH TELECOM , VP20821370M14601	-	£128.71	£13,252.10

20 Jan 2020	D/D	BIFFA WASTE SERVIC, A31165	-	£157.80	£13,380.81
20 Jan 2020	S/O	RY , FP 20/01/20	-	£2,431.94	£13,538.61
20 Jan 2020	S/O	, FP 20/01/20 30 ,	-	£1,413.32	£15,970.55
20 Jan 2020	S/O	, FP 20/01/20 30 ,	-	£937.46	£17,383.87
20 Jan 2020	S/O	TEY P C , FP 3203000N	-	£1,347.90	£18,321.33
20 Jan 2020	S/O	SALARY , FP 0918000N	-	£992.72	£19,669.23
20 Jan 2020	S/O	WAGES	-	£1,181.92	£20,661.95
20 Jan 2020	S/O	Y PC	-	£115.05	£21,843.87
20 Jan 2020	DPC	CAROLINE CRAMPTON , ANSTEY P C , VIA ONLINE - PYMT , FP 20/01/20 10 , 07104137404403000N	-	£140.00	£21,958.92
20 Jan 2020	BAC	DAVID GANNON , 16 JANUARY , FP 20/01/20 1716 , YBBPI1716450849006	£20.00	-	£22,098.92
17 Jan 2020	CHQ	000980	-	£500.00	£22,078.92
17 Jan 2020	BAC	LEICS PART NHS , ANSTE	£595.00	-	£22,578.92
17 Jan 2020	BAC	DAVID GANNON , 12H JANUARY , FP 17/01/20 1450 , YBBPI1450070847447	£20.00	-	£21,983.92
17 Jan 2020	BAC	WOLFDA SC LTD SW , 6100 , FP 17/01/20 1115 , RP4659988378434500	£240.00	-	£21,963.92
16 Jan 2020	CHQ	000978	-	£1,300.00	£21,723.92
16 Jan 2020	BAC	MCATEE WP , INVOICE 4852 , FP 16/01/20 0639 , 060635709360611001	£30.00	-	£23,023.92
16 Jan 2020	C/R	000427	£329.19	-	£22,993.92
15 Jan 2020	CHQ	000987	-	£200.00	£22,664.73
15 Jan 2020	D/D	FUEL CARD SERVICES, SHB504859	-	£7.20	£22,864.73
15 Jan 2020	DPC	DURA SPORT , ANSTEY PC , VIA ONLINE - PYMT , FP 15/01/20 10 , 40112255242617000N	-	£390.00	£22,871.93
15 Jan 2020	DPC	ADT FIRE , 42131009 , VIA ONLINE - PYMT . FP 15/01/20 10 , 55112127621362000N	-	£435.60	£23,261.93
15 Jan 2020	DPC	ASTLEY COMPUTERS , ANSTEY PC , VIA ONLINE - PYMT , FP 15/01/20 10 , 25112220265900000N	-	£865.00	£23,697.53
15 Jan 2020	DPC	RICHARD E SMITH , ANSTEY PC , VIA ONLINE - PYMT , FP 15/01/20 10 , 41112742549689000N	-	£145.00	£24,562.53
15 Jan 2020	DPC	GOSCOTE DESIGN , ANSTEY PC , VIA ONLINE - PYMT , FP 15/01/20 10 , 60112519382925000N	-	£13,593.60	£24,707.53
15 Jan 2020	DPC	ARCO LTD , ANSTEY PC , VIA ONLINE - PYMT , FP 15/01/20 10 , 42112842840605000N	-	£18.53	£38,301.13
15 Jan 2020	DPC	EON , 11876778380 , VIA ONLINE - PYMT	-	£70.75	£38,319.66
15 Jan 2020	DPC	SYSTON DOORS , ANSTEY PC , VIA ONLINE - PYMT	-	£1,224.00	£38,390.41
15 Jan 2020	DPC	LAMPS & TUBES , ANSTEY PC , VIA ONLINE - PYMT	-	£3,397.50	£39,614.41

15 Jan 2020	DPC	CD NORTHAGE , ANSTEY PC , VIA ONLINE - PYMT	-	£96.00	£43,011.91
15 Jan 2020	DPC	KONICA MINOLTA , ANSTEY PC , VIA ONLINE - PYMT	-	£1,003.25	£43,107.91
15 Jan 2020	DPC	FROM A/C 39648044, VIA ONLINE - XFER	£30,000.00	-	£44,111.16
14 Jan 2020	D/D	CHARNWOOD BC RATES, 96131542	-	£295.00	£14,111.16
14 Jan 2020	D/D	CHARNWOOD BC RATES, 96013034	-	£254.00	£14,406.16
14 Jan 2020	BAC	, BUDDING 16/2 , FP 14/01/20 0954 , 00153425632CJSDLCJ	£98.00	-	£14,660.16
13 Jan 2020	DPC	CAROLINE CRAMPTON , ANSTEY P C , VIA ONLINE - PYMT , FP 13/01/20 10 , 4209584114184000N	-	£192.50	£14,562.16
10 Jan 2020	BAC	DAVID GANNON , 10TH JANUARY , FP 10/01/20 1629 , YBBPI1629470844746	£20.00	-	£14,754.66
10 Jan 2020	BAC	DAVID GANNON , 6TH JANUARYR , FP 10/01/20 1628 , YBBPI1628380673835	£20.00	-	£14,734.66
10 Jan 2020	BAC	, DEPOSIT AND HIRE , FP 10/01/20 1806 , RP4659987737204900	£98.00	-	£14,714.66
8 Jan 2020	C/R	000425	£94.00	-	£14,616.66
7 Jan 2020	CHQ	000982	-	£200.00	£14,522.66
7 Jan 2020	DPC	LRALC LIMITED , INV 6098 , VIA ONLINE - PYMT	£800.50	-	£14,722.66
7 Jan 2020	DPC	LRALC LIMITED , INV 4866 , VIA ONLINE - PYMT	£94.00	-	£13,922.16
6 Jan 2020	DPC	CAROLINE CRAMPTON , ANSTEY P C , VIA ONLINE - PYMT , FP 06/01/20 10 , 55095000222577000N	-	£70.00	£13,828.16
2 Jan 2020	DPC	VIA MOBILE - LVP HALL HIRE ,	£160.00	-	£13,898.16
2 Jan 2020	BAC	DAVID GANNON , 20TH DECEMER , FP 02/01/20 1548 , YBBPI1548540848877	£20.00	-	£13,738.16
2 Jan 2020	BAC	DAVID GANNON , 16THDECEMBERR , FP 02/01/20 1547 , YBBPI1547360848747	£20.00	-	£13,718.16

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Account type: BUSINESS RESERVE ACCOUNT
Account number: 39648044
Sort code: 56-00-55
Account name: SLA ANSTEY PARISH CO

Transactions

Date: 3rd February 2020

Your transactions

Showing: 1-Jan-2020 to 31-Jan-2020, All Transactions

Date	Type	Description	Paid in	Paid out	Balance
31 Jan 2020	INT	31JAN-GRS 39648044	£52.08	-	£284,735.59
23 Jan 2020	DPC	TO A/C 39648036, VIA ONLINE - XFER	-	£10,000.00	£284,683.51
15 Jan 2020	DPC	TO A/C 39648036, VIA ONLINE - XFER	-	£30,000.00	£294,683.51

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Page 1 of 2

Bond Number: S2007120G
 Statement Date: 16/10/2019
 Statement Period: 17/10/2018 to 16/10/2019
 Date Bond Started: 12/10/2016



YEARLY STATEMENT FOR YOUR PRUDENTIAL INTERNATIONAL INVESTMENT BOND (CAPITAL REDEMPTION OPTION)

Here is your statement for your Prudential International Investment Bond (Capital Redemption Option)

YOUR PRUDENTIAL INTERNATIONAL INVESTMENT BOND (CAPITAL REDEMPTION OPTION) SUMMARY

Prepared for Anstey Parish Council. This is a summary. You will find more details later in the statement. Please note that the values shown below are based on unit prices and exchange rates for 16/10/2019. These unit prices and exchange rates may go up or down over time.

It shows the value of your Bond, the investments to your Bond, any withdrawals taken and allows you to assess whether it is meeting your investment aims.

Please read it with your contract documents and literature.

Please keep it in a safe place with your other Prudential International Investment Bond (Capital Redemption Option) documents.

We're improving the way we show charges and costs. To find out more, visit:
pru.co.uk/changes.

BOND VALUE

	Currency
Current cash-in value on 16/10/2019	£262,734.65GBP
Last years cash-in value on 16/10/2018	£257,735.61GBP

GUARANTEED MATURITY BENEFIT	£232,300.00GBP
------------------------------------	-----------------------

When the Bond matures, we will pay out the greater of the Guaranteed Maturity Value or the full value of units in the Bond.

INVESTMENTS AND WITHDRAWALS FOR THE STATEMENT PERIOD 17/10/2018 to 16/10/2019

	Currency
Single investments	£0.00GBP
Withdrawals	£0.00GBP
Ongoing Adviser Charges	£0.00GBP
Ad hoc Adviser Charges	£0.00GBP
Total investments since the Bond started.	£230,000.00GBP
Total withdrawals since the Bond started.	£0.00GBP

HOW TO CONTACT US

If you have any questions at any time, please contact us as follows:
 Call us on + 353 1 4765000 (charged at international rates) 9am to 5.30pm
 Monday to Friday.

Fax us on + 353 1 4765095

Or write to us at Customer Services Department, Prudential International,
 Montague House, Adelaide Road, Dublin 2.

Continued overleaf



YOUR INVESTMENT FUNDS

The following table shows the price of units in the currency of each fund. Please note that the values shown below are based on unit prices for 16/10/2019. These unit prices may go up or down over time. Your unit holdings include additional units arising from your Annual Investment Reward.

Fund	Units you have	Unit price (In fund currency)	Value (In fund currency)	Fund value (In bond currency)
PruFund Cautious (Sterling) Fund	140,080.32	1.875600	262,734.65GBP	262,734.65GBP
Current Cash-In Value				£262,734.65GBP

PRUFUND

PruFund uses an established smoothing process, which aims to smooth the extreme short-term ups and downs of markets.

As part of the smoothing process, Prudential set Expected Growth Rates (EGR); these are the annualised rates your investment would normally grow at. They are reviewed every 3 months, when they could rise or fall.

The smoothing process also requires us to continually monitor the underlying fund performance and make adjustments to your fund value, up or down, when necessary. We call these Unit Price Adjustments (UPAs).

In certain circumstances we might need to suspend the smoothing process for one or more of the PruFund funds.

If you would like to see if your Expected Growth Rate has changed or any Unit Price Adjustments have applied over the last year (3 months for ISAs), we recommend you refer to pru.co.uk/egr.

- Details of how Prudential International manages its unit-linked and With-Profits Funds are contained in the following documents which you can access on www.pru.co.uk.
 - Statement of Unit-Linked Principles and Practices
 - Principles and Practices of Financial Management
 - Customer-friendly Principles and Practices of Financial Management

Ms Liz Hawkes
Anstey Parish Council
The Parish Office
Jubilee Hill
Stadon Road
ANSTEY
Leicester
LE7 7AY

Southfield Road Loughborough Leicestershire LE11 2TT
Ask for: Fleur Hann, PA to the Chief Executive
Direct Line: 01509 634660
Email: chief.executive@charnwood.gov.uk

11 February 2020

Dear Ms Hawkes

Affordable Housing at the Davidson's Gynsill Lane Development

Thank you for your letter of 17 January 2020 regarding the above.

The Council received the commuted sum of £300,794.93 on 6 November 2019.


As you are aware, the Deed of Variation provides a period of 5 years from receipt of this funding to pay to a registered provider.

I am pleased to hear that the Parish Council has a potential site, as it is preferable for this funding to contribute towards meeting an affordable housing need in the local area. However, before I can consider ring fencing this funding I wish to know more about the Parish Council's proposals, in particular the timeline.

I will ask Alison Simmons, Head of Strategic and Private Sector Housing to contact you to arrange a meeting for the Parish Council to provide an update on this project.

You may also wish to consider the pre-application advice service provided by the Planning and Regeneration Service, which is a free service for Parish Councils. The advice can be obtained by writing to development.control@charnwood.gov.uk

Yours sincerely



Rob Mitchell
Chief Executive

Copy: Alison Simmons, Head of Strategic and Private Sector Housing.

**MINUTES OF MEETING OF THE EVENTS COMMITTEE
MEETING HELD ON TUESDAY 11th FEBRUARY 2020 AT 7 PM
AT THE JUBILEE HALL, STADON ROAD, ANSTEY.**

Parish Councillors Present:

- | | |
|-------------|-------------|
| Vicky Ball | Matt Rogers |
| Kathy Peake | Murray Peat |
| Roger Peat | |

Officer Present: Deputy Clerk to the Council

E42/19 Public Recess
None

E43/19 Apologies
Apologies were received and accepted from Councillor Jordan

E44/19 Declaration of Interests
None

E45/19 Minutes
The Committee **RESOLVED** to accept and sign as a true record the minutes of the Events Committee meeting held on the 12th November 2019.

E46/19 Chairman’s Announcements
None

E47/19 GB Spring Clean
The Committee received a report about the Great British Spring Clean and **RESOLVED** to hold a litter picking event on the 28th March 2020 starting at 10am.

Committee **AGREED** to

- Councillors M Peat, R Peat, K Peake, V Ball & M Rogers to participate in the event and **RESOLVED** to encourage other Councillors to attend
- Invite adult members of the public, groups and businesses through notice boards and social media
- Contact the Rapid Relief Team & Bradgate Rotary Club asking for their participation
- Provide refreshments of Teas, Coffees & Biscuits at the end of the event
- Contact Charnwood BC to borrow litter picking equipment.
- To hold another Litter Picking event in September the date to be confirmed

E48/19 Hanging Baskets
The Committee received a report with information about hanging basket prices. The Committee **AGREED** to **RECOMMEND** to full Council to plant 35 hanging baskets and place them in the same positions as the previous year, at a cost of £735.00 plus delivery if needed. The planting scheme will be a mixture of pinks, purples & white.

The Committee **AGREED** to hold a Anstey in Bloom competition for residents of Anstey with the following judging criteria:

- Residents will need to enter the competition prior to 30th June 2020
- Judging will take place in July 2020
- Front gardens will be judged
- The total prize fund of £90 is **RECOMMENDED** to Council, prizes will be 1st £50 2nd £25 & 3rd £15
- Presentation of the prizes date and place to be confirmed.

E49/19 John Sutherland Award

The Committee received a report with nominations for the John Sutherland Award the Committee voted by ballot and **AGREED** that Harry Donald receives the award as he met the full criteria of the award by achieving sporting success and carrying out an outstanding sporting activity.

- The Committee **AGREED** to **RECOMMEND** the winner receives a certificate and plaque along with the prize of £250.00.
- The Committee **AGREED** to **RECOMMEND** that the Council purchases a plaque to be installed in Jubilee Hall, listing the winners of the award each year.
- The Committee will contact the other nominees thanking them for their participation and request that they apply again next year.

E50/19 Parish Meeting

The Committee received a report to consider the format of the Parish Meeting and **RESOLVED** the following:

- The Agenda of the Event
- The format will remain the same as the previous year, inviting groups to pitch for a portion of a grant of £1000.00
- The Grant of £1000 will be divided between five winning groups at £200 each
- The timetable for organising the event, the dates of letters and notices to be brought forward, to allow more time for applications.
- The John Sutherland Award will be presented by cheque with a certificate and plaque from Gemma Sutherland
- The APC stand will be on display with the following information on display and for Councillors to discuss with Parishioners:
 - Volunteering in Anstey
 - Neighbourhood Plan
 - Community Building
 - Annual Report
 - Plastic Free Community

E51/19 Party in the Park

The Committee received an update on The Party in Park and **RESOLVED** that the event cannot be held this year due to lack of entertainment and food stalls available on the day.

The Committee **AGREED** to plan the event for the following year and discuss it at the next meeting.

E52/19 Christmas Lights

The Committee received a report outlining the Christmas Lights expenditure and **RESOLVED** to get quotes for the following types of lights:

- Hire of the same column lights as previous year



- Purchase of column lights used previous year
- Hire of different type of column decoration
- Hire of tree decorations that fit to columns
- Lights in new trees throughout the village
- Projection lights
- Christmas tree at Jubilee Hall

The Committee **AGREED** to hold a Christmas Light competition again this year with the following criterias:

- The same people cannot win it
- Total Prize budget £90.00
- Catagories and judges to be confirmed

E53/19 Plastic Free Community

The Committee received a report on the progress of the Councils Plastic Free Status Councillor Murray Peat reported that he had received a poor response from the businesses in Anstey wanting to participate. He had received one response which means that APC has achieved the goal of 5 businesses willing to support the Plastic Free Community Status.

The committee **AGREED** to:

- Continue to contact local businesses asking for their support
- Contact local groups again, have information at the stand at the Parish Meeting and write an article for Your Local requesting support.
- Hold 2 litter picking events, one on 28th March 2020 and one in September with the date to be confirmed.

E54/19 Volunteering Opportunities

The Committee received a report with the results of the volunteering questionnaire, in total 6 groups replied stating they would be interested in attending an event to link volunteers to groups. The Committee **AGREED** to have information available at the stand at Parish Meeting to link voluntary organisations.

The Committee **AGREED** to review the event at the next meeting

E55/19 Live & Local

The Committee received a report stating the time & place of the Live & Local Launch event and reported that none of the Councillors have managed to attend any performances. The committee **AGREED** that the following Councillors would attend the launch event on 11th March 2020.

- V Ball
- M Peat
- R Peat
- K Peake

The Committee **AGREED** to try and attend some of the performances of Live & Local.

E56/19 Shire Environmental Grant

The committee received information regarding the Leics CC Shire Environmental Grant which is available for Local Councils to apply for. The Committee **AGREED** to apply for a grant for Wildflower Plugs and Litter Picking Equipment.



E57/19

Clerks Report

The Deputy Clerk reported on:

- The Christmas Tea Party held in December was a success with 42 residents attending. I would like to thank all those that came and volunteered on the day.
- The Community Tree Planting took place on Link Road Playing Fields on 30th November 2019. Led by tree warden Emma Bown, approximately 20 volunteers, including councillors and staff planted 100 trees. The remaining trees were planted on Mitchells Field.
- Wildflower planting, the plants will be purchased for planting in the Spring on the grass verges of Leicester Road
- Friday 8th May VE Day, the bank holiday has been moved for this event. No events have been planned by APC.

E58/19

FUTURE AGENDA ITEMS

Councillor surgery

The Committee recommend the following item to the Council meeting to be held on the 25th February 2020

- (a) To authorise the expenditure of £735.00 for hanging baskets.
- (b) To authorise the expenditure of £90.00 prize money for Anstey In Bloom competition.
- (c) To authorise the expenditure of up to £50.00 for two plaques associated with the John Sutherland Sporting Award.
- (d) To authorise the expenditure of £90.00 prize money for a Christmas Light Competition for winter 2020.

The next meeting of the Events Committee will be held on Tuesday 2nd June 2020.

The meeting finished at pm 9.10pm

..... Date
Chairman

Planters for pavement on Staddon Road

Authors: Clerk to the Council

Purpose: To consider options for planters on Staddon Road following on from the item about illegal parking previously discussed at the meeting on the 16th July 2019.

Recommendations:

- To **NOTE** the report
- To decide if the Council would like to proceed with planters or trees at Staddon Road.
- To **AGREE** the types and number of planters required.
- To bring back further information to Council if the tree option is preferred.
- To apply for a licence to place an object on the pavement when the details have been decided.

1. Background Information

This item to place an object on the pavement at Staddon Road was previously discussed at the Full Council meeting on the 16th July 2019.

The need for this has come about due to repeated problem of illegal parking outside the flats on Staddon Road. The Council have previously agreed to place an object on the pavement but have not decided what they would want. A meeting has been held with the resident who originally raised the matter, he has indicated that he would be happy for planters or a tree outside the flats.

To place an object on the highway an application to do so would need to be authorised by Leicestershire County Council, their preferred object is a planter/s.

At the meeting held on 25th June 2019, the Council agreed to get costings for a planter or suitable object to provide an obstacle to stop parking on the pavement. If it is agreed that the Council would want to place an object on the pavement Leicestershire County Council Highways Department would need to authorise it. The County Councils favoured option is planters and I am unsure if they would allow trees in this location.

2. Options

The options for the Council to consider is either planters or trees. Due to the size of the area it would probably need three planters or trees.

The hanging baskets that are currently used in the village are black, so I would suggest that we have planters that match these. Black planters are also the colour that is required if the Council was ever to consider entering an 'In Bloom' competition.

Initial concerns about putting planters at this location was due to flowers being pulled out and them being used for cigarette butts. The planters could contain box / privet hedging to keep them low maintenance.

Planters

Supplier Broxap.com



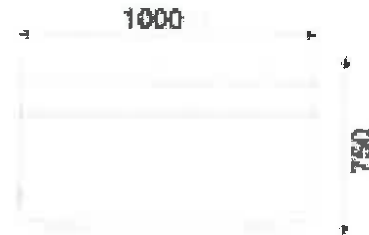
Lanarkshire Steel Planter - BX45 4000

Large capacity steel planter in 3mm galvanised steel, with single galvanised steel liner and two gold alloy bands as standard

Length: 1000mm

Width: 1000mm

Height: 750mm



From £515.00 ex-vat



Lanarkshire Slim Planter - BX45 4001

Large capacity steel planter in 3mm galvanised steel, with single galvanised steel liner and two gold alloy bands as standard.

Capacity: 158 litres

Depth: 500mm

Length: 1500mm

Height: 600mm

Weight: 70kg + single liner 13kg = 83kg

From £425.00 ex-vat.

Amberol Ltd Self Watering Planters:



Octagonal Fountain Planter: OCT-3TUH

Base diameter 1200mm

Height 2120mm

£699.50



Octagonal Planter: OCT-0P
Length 1200mm
Width 1200mm
Depth 750mm
£ 394.25



Promenade Planter PRM-0P
Length 1500mm
Width 500mm
Depth 750mm
£ 398.50



Square Planter PRM-0P
Length 1500mm
Width 500mm
Depth 750mm
£294.50

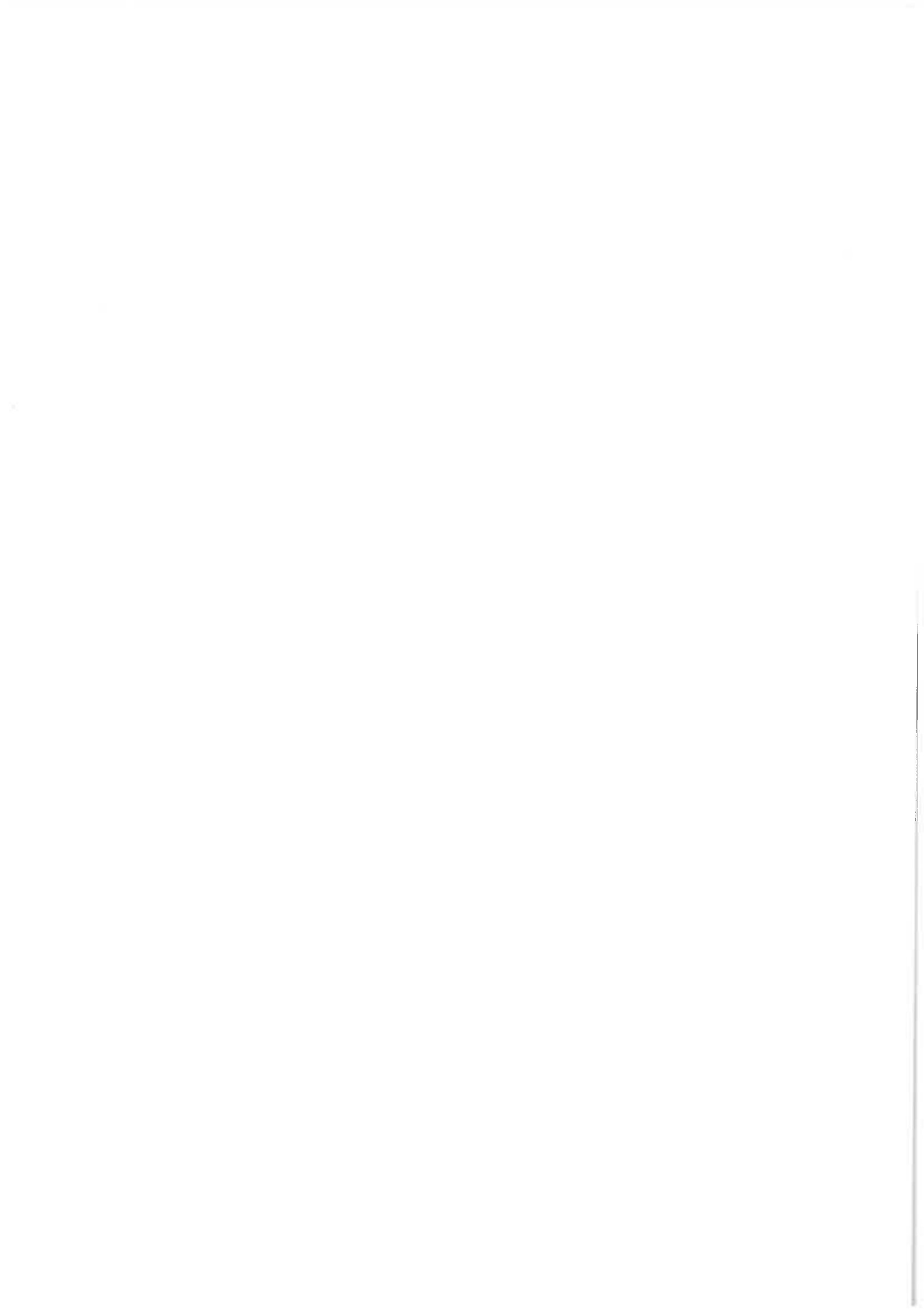
If the Council would like to plant trees at this location further information would be needed. Confirmation would be required from LCC that they would allow trees in this location and further information on the costs of Planting surrounds and suitable trees.

Below is an example of a planter surround.



Townscapenproducts.co.uk

Chester Planter Surround
Material: Performa-Cast Polymer
Max Width: 950mm
Max Depth: 950mm
Above Ground: 475mm
Overall Height: 475mm
Weight: 29Kg
Awaiting Price



Google Maps 42 Staddon Rd



Image capture: Sep 2018 © 2020 Google

Anstey, England

Google

Street View



Google Maps

The Church of St. Andrew

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Stadon Rd

Stadon Rd

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Leonard Chesire

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Map data ©2020

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Public Toilets

Authors: Clerk to the Council

Purpose: Following a survey at the public toilet new doors would be required to install the mechanical locking system previously agreed. This report provides further information and options

Recommendations:

- To NOTE the report
- To decide on a course of action

1. Background information

At the last Council meeting on the 14th January 2020 a decision was made to install a mechanical locking system at the public toilets at a cost of £1317.00.

A survey was carried out on Friday 7th February 2020 before the installation is carried out. It was discovered from this survey that the wooden doors on the ladies and the gents toilets are split near to the locking system and they therefore would not be suitable to install this locking system.

2. Options

There are a number of choices that can now be made.

Option One - Do not install the system and look to get the locking and closing of toilets by staff, in the long term this will be a more expensive option.

Option two - New doors were installed when the refurbishment was carried out in January 2019, these were wooden doors with a stainless steel plate costing £570.00 each. If new wooden doors are required the frames would also need to be replaced. It is estimated the cost for this would be £650.00 each. The approximate cost of this option is £2,457.00

Option three - Fit new Steel Doors with the Timed Access System already included, the cost of these supplied and fitted would be £3600.00 Each + VAT. We would require two doors. Total expenditure £7,200.00
This is an expensive option but would provide a good long term Solution.

