

Anstey Parish Council Policies – 19th May 2020

Document number	Document Name	Date amended / adopted / reviewed
1	Standing Orders	Adopted 22.06.2012 Reviewed 29.10.2013 Reviewed / amended / adopted 20/05/2014 Reviewed / amended / adopted 12/05/2015 Reviewed / adopted 17/05/2016 Reviewed / adopted 16/05/2017 Reviewed / adopted 15/05/2018 Reviewed / amended / adopted 5/6/2018 – including ex-officio membership Reviewed / adopted 14/05/2019 New NALC model / adopted 19/05/2020 - to include virtual meetings
2	Financial Regulations	Reviewed & amended 22/06/2012 Reviewed 29/10/2013 Reviewed / amended / adopted 20/05/2014 Reviewed / amended / adopted 17/05/2016 Reviewed adopted 16/05/2017 Reviewed adopted 15/05/2018 Reviewed / adopted 14/05/2019 Amended / adopted 27/08/2019 Reviewed / adopted 19/05/2020
3	Risk Assessment policy	Reviewed & amended 22/06/2012 Reviewed 20/05/2014 Reviewed 12/05/2015 Reviewed / adopted 17/05/2016 Reviewed / adopted 16/05/2017 Amended / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
4	Data Protection Policy	Adopted 22/06/2012 Reviewed 29/10/2013 Reviewed 20/05/2014 Reviewed 12/05/2015 Reviewed / adopted 17/05/2016 Reviewed adopted 16/05/2017 New document adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
5	Jubilee Booking Document (including Fire Evacuation Procedures)	Adopted 22/06/2012 Reviewed 29/10/2013 Reviewed 20/05/2014 Reviewed 12/05/2015 Reviewed / adopted 17/05/2016 Reviewed adopted 16/05/2017 Reviewed / amended / adopted 15/05/2018 now includes facility for people to pay by BACS Reviewed / adopted 14/05/2019 now includes facility to pay damage deposit by BACS Reviewed / adopted 19/05/2020
6	Complaints Policy	Reviewed 22/06/2012 Reviewed 29/10/2013

		Reviewed 20/05/2014 Reviewed 12/05/2015 Reviewed / adopted 17/05/2016 Reviewed 16/05/2017 Reviewed / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted /19/05/2020
7	Lone Working Policy	Reviewed 22/06/2012 Reviewed 29/10/2013 Reviewed 20/05/2014 Reviewed 12/05/2015 Reviewed / adopted 17/05/2016 Reviewed 16/05/2017 Reviewed adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
8	Tree Maintenance Policy	Adopted 29/10/2013 Reviewed 20/05/2014 Reviewed 12/05/2015 Reviewed / adopted 17/05/2016 Reviewed 16/05/2017 Reviewed / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
9	Cemetery Regulations	Revised / Adopted 12/05/2015 Reviewed / adopted 17/05/2016 Reviewed / amended / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
10	Co-option Policy	Adopted 12/05/2015 Reviewed / adopted 17.05.2016 Reviewed 16/05/2017 Reviewed / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
11	Statement of Internal Control & Annual Review of effectiveness of internal control	Adopted 21/04/2015 Reviewed 12/05/2015 Reviewed adopted – 17/05/2016 Reviewed 16/05/2017 Reviewed / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
12	Model Publication Scheme	Adopted 2008 Reviewed 12/05/2015 Reviewed / adopted 2016 Reviewed 16/05/2017 Reviewed / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
13	General Privacy Notice	New Document adopted 24/04/2018 Adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
14	Privacy Notice	New Document adopted 24/04/2018 Adopted 15/05/2018

		Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
15	Subject Access Request Policy	New document adopted 24/04/2018 Adopted 06/06/2018 Reviewed / adopted 14/05/2019 Reviewed / adopt 19/05/2020
16	Social Media Policy	New document 2016 Reviewed / Adopted 05/06/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
17	Reserves Policy	New document 2017 Reviewed / adopted 15/05/2018 Reviewed / amended / adopted 15/01/2019 Reviewed / adopted 14/05/2019 Reviewed / amended / adopted 19/05/2020
18	Community Engagement Policy 2019 - 2023	New document 2015 Reviewed / adopted 15/05/2018 Amended and Adopted 17/09/2019 Reviewed / adopted 19/05/2020
19	Equal Opportunities Statement	New document 2015 Reviewed / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
20	Training Policy	New document 2015 Reviewed/ amended / adopted 15/05/2018 Reviewed / adopted 14/05/2019 Reviewed / adopted 19/05/2020
21	Business Plan 2019 - 2023	New document 2015 New document required for Award Scheme December 2019 Review / adopted 19/05/2019 Adopted 25/06/2020 Review / adopted 19/05/2020
22	Data Breach Policy	New document adopted May 2018 Reviewed / adopted 14/05/2019 Review / adopted 19/05/2020
23	Management of Memorials	New Document adopted November 2018 Reviewed / adopted 14/05/2019 Review / adopted 19/05/2020