

Events Committee



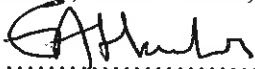
To Members of the Events Committee; Councillors Vicky Ball, Mandy Jordan, Kathy Peake
Murray Peat, Roger Peat, Lee Potter, Matt Rogers,

You are summoned to attend the Events Committee which will be held on Tuesday 3rd September 2019 starting at 7pm at which your attendance is required.

Tuesday 27th August 2019

TO ALL MEMBERS OF ANSTEY PARISH COUNCIL FOR INFORMATION:

Martin Broomhead (Chairman), Glyn McAllister (Vice Chairman), Nigel Aston, Vicky Ball, Sue Billington, Stuart Booth Grant Cotton, Mandy Jordan, Dave Parker, Kathy Peake, Murray Peat, Roger Peat, Lee Potter, Matt Rogers


.....
Liz Hawkes BA (Hons) – FSLCC
Clerk to the Council



Agenda

1. **PUBLIC QUESTIONS**
2. **APOLOGIES**
To receive apologies for absence and to consider whether to approve reasons given.
3. **DECLARATION OF INTERESTS**
To receive declarations of Interest on items on the agenda.
4. **MINUTES** (Appendix A)
To approve and sign the minutes from the meeting of the 28th May 2019.
5. **CHAIRMAN'S ANNOUNCEMENT**
To receive Chairman's announcements, if any
6. **COMMUNITY ENGAGEMENT POLICY** (Appendix B)
To receive, consider and recommend for adoption the Community Engagement Policy 2019 – 2022.
7. **PLASTIC FREE COMMUNITY** (Appendix C)
To receive a report on the next steps for a Plastic Free Anstey
8. **CHRISTMAS WINTER 2019**
 - (a) To receive further quotes for Christmas lights and decorations (Appendix D)
 - (j) To receive quotes for carrying out structural testing for Christmas lights (Appendix E)
 - (b) To receive a report about carrying out a Christmas lights competition (Appendix F)
 - (c) To decide on the detail for an event for the elderly on the 19th December (Appendix G)
9. **VOLUNTEER OPPORTUNITIES** (Appendix H)
To receive a paper about volunteer opportunities in Anstey for possible inclusion in the YourLocal magazine

10. **COMMUNITY ACTION** (Appendix I)
To receive a report on suggested community action.
11. **REMEMBRANCE DAY**
To consider the support that the Royal British Legion may require for the remembrance service parade.
12. **PARTY IN THE PARK – 2020** (Appendix J)
To receive a report about the format for the party in the park for discussion.
13. **CLERK'S REPORT**
14. **FUTURE AGENDA ITEMS**
The next meeting of the Events Committee will be held on Tuesday 12th November 2019.

The Public and Press are most welcome to attend all meetings of the Parish Council

MINUTES OF MEETING OF THE EVENTS COMMITTEE
MEETING HELD ON TUESDAY 28th MAY 2019 AT 7 PM
AT THE JUBILEE HALL, STADON ROAD, ANSTEY.

Parish Councillors Present:

Vicky Ball Mandy Jordan
Matt Rogers

Officer Present: Clerk to the Council & Deputy Clerk

Others Present: Councillor Lee Potter

- E01/19 Election of Chairman**
Councillor Ball was nominated and elected as Chairman for 2019-20.
- E02/19 Public Recess**
None
- E03/19 Apologies**
Apologies were received and accepted from Councillors Kathy Peake, Murray Peat and Roger Peat
- E04/19 Declaration of Interests**
None
- E05/19 Minutes**
The Committee **RESOLVED** to accept and sign as a true record the minutes of the Events Committee meeting held on the 12th February 2019.
- E06/19 Chairman’s Announcements**
The Chairman discussed the possibility of using the theatre company Live & Local in as an event in the future.
Bradgate Rotary Club are keen to carry out some litter picks in Anstey, possible locations of Gorse Hill, Link Road and Groby Road were discussed as litter hotspots that would benefit from extra litter picks.
- E07/19 Events 2019**
The Committee **NOTED** the diary of events below and **AGREED** to **RECOMMEND** the Council organises a Christmas event for the residents of Anstey who are over the age of 90. This is to be a traditional Christmas themed event with a pianist, and school choirs to take place on Thursday 19th December 2019.

The Committee noted that there is likely to be **NO** Winter Gala this year. At the next meeting of the Committee, they may wish to discuss if to hold a Christmas Event at the Jubilee Hall if the winter gala is not running this year.

| Event | Date | requirements | Finances |
|------------------------------------|--------------------------------|---|---|
| Pre-election information event/s | Late Jan early Feb | Promotional material | Staff time Refreshments – nominal amount |
| GB Spring Clean | March 2019 | High viz jackets, Gloves, Litter pickers To be run in partnership with the Scouts, Police and Charnwood Borough Council. | £100.00 |
| Link Road – clean up | March | Possibly use a conservation group for this work | £300.00 |
| Planting of Summer Plants | April 2019 | Lampposts are tested up until 2020 if the same posts are used Planting up of the baskets by local nursery | £1000.00 |
| Parish Meeting | 7 th May 2019 | Format for the Parish Meeting Agreed | £1000.00 from Grant funding |
| Party in the Park | 7 th July 2019 | Next agenda item. For this budget to be used for a Christmas Event for the elderly and party in the park next year. | £1500. |
| Summer Gala | 7 th September 2019 | Parish Council Stand | Staff time |
| Remembrance Sunday | 10 th November 2019 | To support the Royal British Legion with this event. Poppies on lampposts | Through grant funding. £100.00 |
| Christmas Lights | December | Committed to the following: Festoon lighting – contract finishes winter 2018 Lamp column decorations 3 of 3 - £1450 Servicing of existing lights in Trees circa £500 Structural testing will be required. £2500.00 Committed money £4450.00 Budget 2018/19 - £13,000 Lamppost testing will be required for winter 2019 | £13,000.00 |
| Winter Gala | December | To support the Gala Committee. To arrange the Christmas lights for the village. | |
| Opening of Play Area at Groby Road | | Dan Greaves play area will possibly need a new sign for park | £200.00 |
| Unveiling of Public Art | | Julie Vernon to unveil public artwork | |
| Opening of the Allotment Site | | | |

The Committee had an open discussion about other future ideas for the events committee to look at in more detail in due course. These ideas will be fed into the business plan that is being developed for the Local Council Award Scheme. The ideas included the following

- Utilising the Jubilee Hall to provide and promote activities such as counselling, physical activities, mental health services to help the wellbeing of residents.
- Ways of engaging with residents who maybe interested in taking up volunteering opportunities and putting them in touch with groups.
- Community engagement initiative's including; Anstey in Bloom, Christmas light competition, green flag awards for public parks, best kept cemetery.

E08/19 Picnic in the Park

The Committee **NOTED** the report and **AGREED** to **RECOMMEND** that the picnic in the Park is deferred to the weekend of July 4/5th 2020, in order to review the format and allow for more preparation of the event.

E09/19 Christmas Lights

The Committee **NOTED** the report and **AGREED** to **RECOMMEND** to Council to provide the following Christmas lights scheme for winter 2019:

The budget for the Christmas lights for winter 2019 is a £13,000.00, committed finance for this year is as follows:

- Festoon lighting around the centre of the Nook, the infrastructure for this lighting remains in place, although the 3-year contract finished winter 2018.
- Fixed lights in two trees on Leicester Road and one at St Mary’s Church Yard Bradgate Road, these lights have been purchased out right. Servicing of these trees is £570.00 + £2.95 each for replacement lamps.
- APC is in last year of a three year contract for lamp column decorations. The money committed for these decorations is; rental cost £825.00 plus installation maintenance & removal £625.00, totalling £1450.00.
- £3,000 is ring fenced to complete structural testing surveys.
- Total committed funds for Christmas Lights not including replacement lamps is £5020.00, leaving a remaining budget of £7980.00.

The Roundabout in the Nook is still under the management of Bloor Homes, a letter has been written to them asking if they will provide a tree for this for winter 2019.

Festoon Lighting

The committee considered the following options and **AGREED** to **RECOMMEND** to purchase the festoon lights that have previously been hired for the past three years at a cost £1500.00 There would be a cost to install, maintain and remove the lighting at a cost of £3,150.00 per annum and a £200 storage charge per annum total cost £4850.00.

This would leave £3130.00 remaining in the budget to look into additional options:

- Lights in the tree on the top green
- Projection lights
- Earmark it for next years budget

The Committee discussed having a residents Christmas light competition and a business Christmas window competition. This item will be discussed in more detail at the next meeting of the Events Committee.

E10/19 Future Agenda Items

The Future agenda items are noted within these minutes. The next meeting of the Events Committee will be held on Tuesday 3rd September 2019

The meeting finished at 8.30 pm

..... Date
Chairman

Anstey Parish Council – Document 18

This policy is to be considered by the Events Committee at its meeting on the 3rd September 2019 with a recommendation to Council

Community Engagement Policy 2019 - 2023

Anstey Parish Council has developed this document as a means of exploring how it can improve its engagement with residents and the community. It is intended to provide a framework of best practice; to draw together activities and practices which have been developed over the years to produce a closer working relationship with the community. The Council recognises that engagement is a two-way process between itself and its residents.

Anstey Parish Council represents a growing community and is continually looking for ways of supporting the community needs. Understanding these needs and effective community engagement helps to inform the Council of the local needs.

This documents is not intended to become a static document but one which will evolve over time reflecting the changes in the community of Anstey. It is therefore important that this document is subject to a regular annual review.

Aims – Inform, Consult and Involve

The aim of the Engagement Strategy is to continuously improve the way in which the Parish Council engages and consults with the community and key partners.

To this end all residents should be;

- Informed of the council's activities and projects
- Consulted on council's activities and projects
- Have the opportunity to be involved in the council's activities and projects

This will result in the views / opinions of the community becoming an integral part of the Parish Council's decision-making process, improve the services provided in the Council and ensure the Council better reflects the community it represents.

Objective

To use consultation to improve the services the Council delivers, to ensure these services reflect the community's needs and aspirations.

Anstey Parish Council will meet its objective to consult and communicate with the community in the following ways.

Parish Office – The Office at the Jubilee Hall is open five mornings a week Mon – Friday for visitors to ask questions and pick up information.

Noticeboards – There are currently five parish council noticeboards around the village. These are open boards, information about meetings and agendas are published on these.

Newsletters – A monthly report is written for inclusion in the 'YourLocal' magazine which is circulated to every household in the village. Articles include information about the work of the parish council as well as contact details.

Annual Report - The Council is committed to producing an Annual Report which includes a range of information about the work that the parish council has completed and work that they intend to complete. It also includes the unaudited annual accounts. This is included in the 'YourLocal' magazine which is circulated to all households.

Website – www.ansteypc.org.uk The website is used to provide information about Council activities including meetings, agendas and minutes as well as useful local information.

Facebook – This has been used for the first time in the past twelve months and has been an effective way of communicating about job vacancies / recycling initiatives and highways works.

Meetings – The Council's meetings will be advertised on the Council's noticeboard. Meetings are open to the public and include an opportunity for the public to speak as part of the meeting.

Working Groups – Residents are encouraged to join groups that are looking into community facilities and a neighbourhood plan.

Councillors – All Councillors live in the village and are well known members of the community. They can be contacted by members of the public who wish to do so. Many are also members of other community organisations. This provides a valuable opportunity for Councillors to learn about the needs and aspirations of the area as well as to tell residents what the Council is doing.

Parish Meeting

Groups and members of the public are invited to attend the parish meeting, this has been a successful way of communicating with the public.

Anstey Gala

The Parish Council will have a stand at the Anstey Gala this will be manned by Councillors on the day.

Councillor Surgeries

The Council may wish to start trialling a Councillor Surgery to see if this is an effective method of consulting.

Partnership Working

To achieve the council's objectives, it is essential for the Parish Council / Councillors to support other groups, organisations and individuals within the community to achieve their aspirations.

It is also important that the Councils works with other authorities providing services within the area including Charnwood Borough Council, Leicestershire County Council and the Police.

Measuring success of the Strategy

It is important for us to know whether this strategy is making a difference and that we are achieving our objectives. We will use a variety of methods to measure the impact of this strategy and check that we are delivering on our commitments.

We will manage, monitor and report on the performance of this strategy and update the action plan regularly. This monitoring can be achieved through noting;

- The number of responses to the council consultations
- The number of enquiries with the Parish Office and Councillors
- The number of residents attending meetings.

The strategy will be reviewed annually and a summary of progress and achievements will be published on Anstey Parish Councils website.

Plastic Free Community

Authors: Clerk to the Council

Purpose: To consider the next steps to take in becoming a plastic free community.

Recommendations:

- To **NOTE** the report
- To **AGREE** to a letter being sent out to businesses in Anstey to gain support for the project.

1. Background Information

At the Council meeting held on the 16th July 2019 the Council **RESOLVED** to work towards becoming a plastic free community. As much of this work is about community engagement this sits firmly under the terms of reference of the Events Committee.

2. Steps to be taken

Objective 1 – Local Governance

This objective has been met with the following criteria;

- Anstey PC has passed a resolution working towards becoming a plastic free community.
- Leading by example Anstey PC encourage hall users to use the plates, cup saucers, cutlery provided rather than using single use plastics. The sign of the turtle is included with the APC booking document.
Anstey PC has set up a crisp recycling scheme. The Jubilee Hall is being promoted a ‘refill station’ for water bottles.
- There should ideally be a separate steering group set up to look into how to reduce single use plastics. In Anstey PC the Events Committee will keep this as an item on their agenda to achieve the project outcomes.
- The article that will appear in the September edition of the YourLocal magazine will provide an Individual Action Plan.

Objective 2 – Resistance Hubs Local Businesses

Requirements: For at least three single-use plastic items removed from local businesses and retailers or replaced with sustainable alternatives. The target number of businesses is determined by the size of population for Anstey the target is five.

To engage and inform local businesses about the importance of Plastic Free Communities and discuss and inform how they can look to reduce the use of single use plastics. Once the community has reached plastic free status, so will the businesses that have signed up. The suggestion is that a letter is sent to all the businesses in Anstey for them to consider how they can contribute to this campaign. Maybe a Councillor would like to re-write the letter below? Do Councillors have time to deliver these and talk to business owners about steps that can be taken?

TO THE BUSINESSES OF ANSTEY

PLASTIC FREE COMMUNITY

Anstey Parish Council has pledged to work towards the reduction of single use plastics and are looking at ways that they can encourage individuals and local businesses to do the same. Building on the work of a young resident we are keen to continue the movement to reduce single use plastics.

More specifically the Parish Council is wanting to achieve 'Plastic Free Community' Status. This is about setting achievable goals, remembering that small changes can make a huge difference. The Council is looking to work in partnership with businesses to see how, as a community, we can make changes.

At the Jubilee Hall, we are encouraging hall users not to use plastics when they have their celebrations. We have also started an initiative to re-cycle crisp packets and have provided a re-cycle point at the Jubilee Hall. The hall has also become a 'refill station' so that people can refill their water bottles. A longer term plan is for an outdoor water fountain to be installed at the Jubilee Hall.

We are keen to work with you to see how we help this movement along together. The requirements are for three single use plastic items to be removed from local businesses. It would really be appreciated if you could write and let us know how you can remove three items of single use plastic from your work place, this will help us achieve the 'plastic free award'. If the Council achieves this, the businesses that have also contributed are also accredited with the award.

We are pleased to hear that Sharon at the Corner Café has been offering an incentive for children who have been collecting crisp packets over the weekend. We have also heard from Alan at Alan Keith's hairdressers on Bradgate Road about the possibility of setting up a collection point for the recycling of Coffee pods. Please contact us at the Jubilee Hall and let us know of any changes you are making or if you have any suggestions on further initiatives that the parish council could work.



Appendix D

Units 5 & 6 Crown Business Estate
180 - 182 Berkhamstead Road
Chesham, Buckinghamshire
HP5 3ET

Tel: 01494 783541
Email: admin@lilluminations.co.uk
www.lilluminations.co.uk

Liz Hawkes
Anstey Parish Council
Jubilee Hall
Stadon Road
Anstey, Leicestershire
LE7 7AY

Tuesday 16th July 2019

When replying please quote:
E3982/19

Dear Liz,

Illumination of Tree – Bradgate Road

Thank you for your recent enquiry for the illumination of an additional tree in Bradgate Road for this years' display. As requested, we now have pleasure in providing the following information.

We have provided costs and an image showing multi coloured LED Golfball lamps within the festoon in order to match the other trees in the village. We have included a cost to install a new power supply within the local lighting column, but should this not be required, then this cost can be removed.

For the trees in front of your offices, we have produced some images with options, and should these be of interest, we would be happy to put together some costs

We hope you find this information of interest and look forward to hearing from you soon. In the meantime, should you have any questions or queries, please do not hesitate to contact us.

Yours sincerely,
For Lamps & Tubes Illuminations Ltd.

A handwritten signature in black ink, appearing to read 'Matt Taylor'.

Matt Taylor
Managing Director



Client: Anstey Parish Council
Contact: Liz Hawkes

Tuesday 16th July 2019
 When replying please quote:
E3982/19

QUOTATION

| Illumination of Tree at Bradgate Road | |
|---|--|
| <p>To illuminate natural tree using festoon harness and multi coloured golfball lamps.</p> <p><u>Product:</u></p> <ul style="list-style-type: none"> ▶ 150mts Festoon harness with lamps @0.5mt spacing, Complete with 300no. 1w LED Golfball lamps multi-coloured/clear lens. <p><u>Infrastructure:</u></p> <ul style="list-style-type: none"> ▶ Install high level IP Rated socket outlet controlled via safety RCBO and digital timeclock in base of column. <p><u>Installation:</u></p> <ul style="list-style-type: none"> ▶ To provide engineers and suitable access equipment to install light sets, connect to local power supply and commission. Lights to remain in situ at the end of season. | <p>£1,877.50</p> <p>£300.00</p> <p>£750.00</p> <p>Total Cost: £2,927.50</p> |

All prices plus VAT. Terms overleaf

Google Maps Bradgate Rd

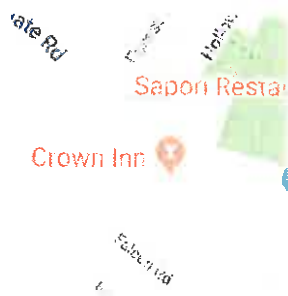


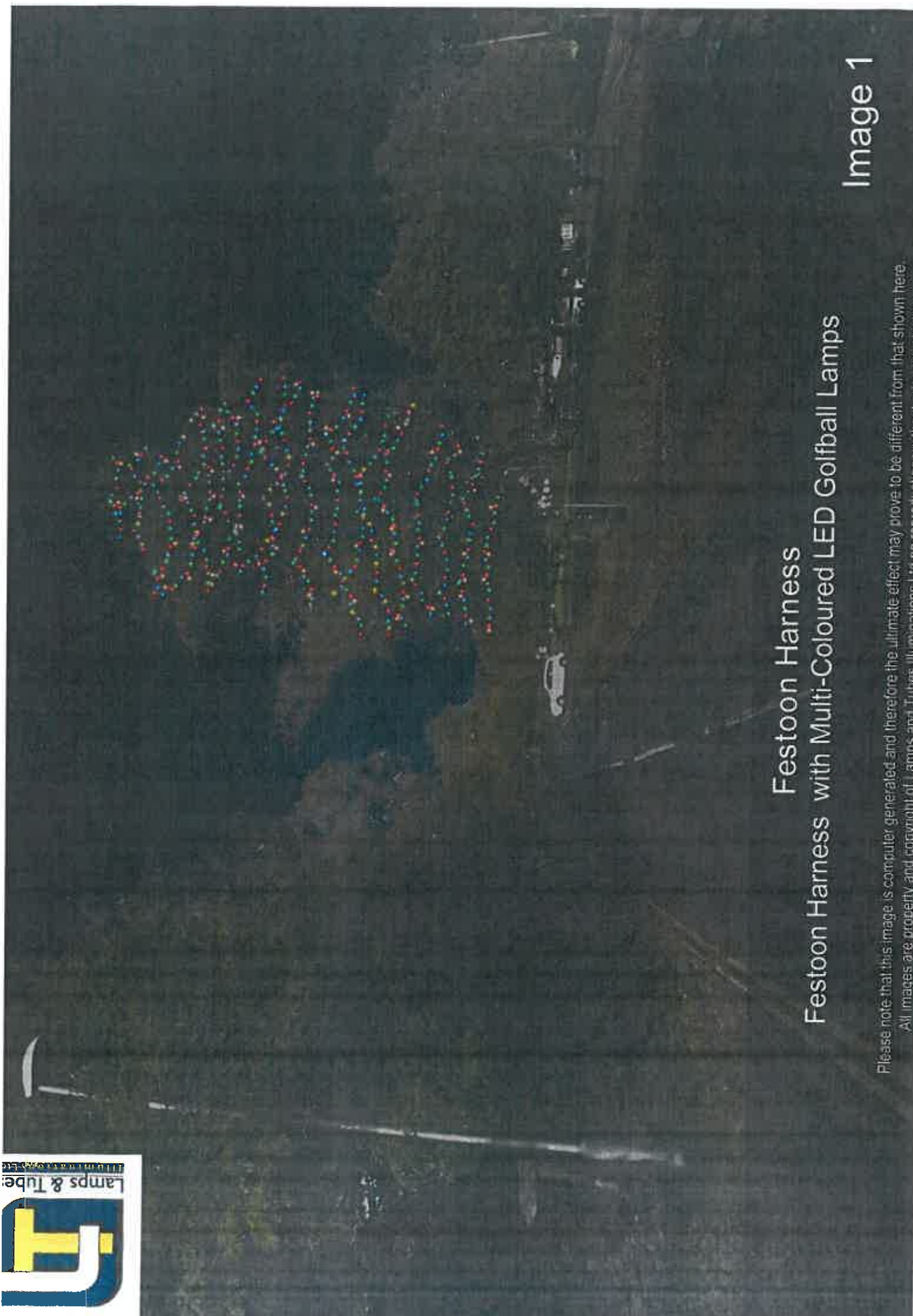
Image capture: Oct 2012 © 2019 Google

Anstey, England

Google

Street View - Oct 2012





Festoon Harness Festoon Harness with Multi-Coloured LED Golfball Lamps

Image 1

Please note that this image is computer generated and therefore the ultimate effect may prove to be different from that shown here.
All images are property and copyright of Lamps and Tubes Illuminations Ltd. no reproductions without prior permission.



Lamps & Tubes
International

Mistletoe Stars Cool White LED

Please note that this image is computer generated and therefore the ultimate effect may prove to be different from that shown here.
All images are property and copyright of Lamps and Tubes Illuminations Ltd no reproductions without prior permission.

Image 1



Lamps & Tubes
ESTABLISHED 1988



Festoon

Cool White LED Festoon

Please note that this image is computer generated and therefore the ultimate effect may prove to be different from that shown here.

All images are property and copyright of Lamps and Tubes Illuminations Ltd. No reproduction without prior consent.

Image 2

Christmas Lights Structural Testing

Authors: Deputy Clerk to the Council

Purpose: To consider the cost of structural testing of lamp posts and hooks for displaying Christmas Lights

Recommendations:

- That the report be NOTED
- The Committee Recommends to Council to have the lamp posts and hooks structurally tested
- Recommend Council instruct supplier No 1 to carry out structural testing.

1. Background Information

In order to display Christmas lights within the village lamp posts and eyelet hooks require structural testing.

There are 5 lamp posts that have column banners attached, these can be tested bi-annually.

8 lampposts require power for festoon lights and tree lights, these require structural tests for catenary hanging these can be tested bi-annually.

The festoon lights are hung off eyelets which are screwed into the front on the shops around the nook. There are approximately 160 in total which need testing annually.

2. Information received

We have requested quotes from several companies recommended by LCC.

Of which we have received the following quotes:

| Quote | Banner Column | Catenary | Eyelets | Total |
|--------------------------------------|---------------|----------|-----------------|---------|
| 1 | 144.75 | 197.50 | 1400.00 | 1742.25 |
| 2(combined banner & Catenary price) | | 845.00 | 7200.00 | 8045.00 |
| 3 (combined banner & Catenary price) | | 1030.00 | Unable to quote | 1030.00 |

Christmas Lights Competition

Authors: Clerk to the Council

Purpose: To consider the format for a Christmas Lights Competition

Recommendations:

- That the report be NOTED
- To AGREE the format for the competition.
- To AGREE on the members of the judging panel
- To AGREE on the Prizes for winners
- To AGREE when the prizes can be awarded

1. Background Information

It was AGREED in the Business Plan as part of the Social Well Being that there would be a Christmas Light Competition.

This report suggests the following format for the competition.

Three representatives form a judging panel and go around the village together and judge the Christmas lights displayed in residents front gardens. This is to take place week commencing the 9th December. This should be completed during that week so that there is time for the 1st, 2nd and 3rd places to be AGREED.

The winners will be invited along to an event to receive a certificate and prize. It is suggested that this takes place at the end of the event for the elderly that is being held on Thursday 19th December. Alternatively these prizes could be given at the Chairman's at home event if this is to be held on a different day.

| | | |
|--|---|--|
| Suggestions for prizes 1 st prize | - | £50.00 |
| 2 nd prize | - | £25.00 |
| 3 rd prize | - | £15.00 either Christmas hampers or vouchers. |

Event for the Elderly on the 19th December 2019

Authors: Clerk to the Council

Purpose: To receive a report about the format for an event for the elderly

Recommendations:

- That the report be NOTED
- To AGREE the format for the Christmas Party for the elderly.

Background Information

This type of event has been successfully held twice before. The event has been open to residents who are aged 90 and above. It is suggested that we stick to a similar format as before. Those who are eligible to attend are able to bring a guest. People will be encouraged to have a seat and food and drinks will be taken to the tables to make it easy for guests.

Transport

Provided for those who require it organised through Leicestershire County Council.

Gifts to take away

As its Christmas it would be a nice idea for everyone to take away a small gift, biscuits or sweets.

Food

A selection of sandwiches, crisps, cakes. Tea and Coffee and cold drinks

Entertainment

The Woollen Hill choir, Martin High School children and the U3A choir

Finances

There was no money put in the budget for this specific event as it was going to be the party in the park this year.

The following is the suggested budget for this event.

| | |
|--|----------------|
| Food & Drinks | £160.00 |
| Room decorations | £ 60.00 |
| Gifts for children providing entertainment, gifts for those from U3A choir, for guests attending | £100.00 |
| Transport | £180.00 |
| TOTAL | £500.00 |

Volunteers in Anstey

Authors: Clerk to the Council

Purpose: To understand and promote volunteering in Anstey

Recommendations:

- To **NOTE** the report
- To contact local groups to find out more about the requirements for local volunteers.

1. Background Information

There are many groups within Anstey that are reliant upon volunteers for their existence. To help these groups to thrive there is work to be completed around volunteering and the benefits of doing so.

The benefit to the Council in carry out a piece of work around volunteering is to support the community groups and help to build a stronger cohesive community.

2. Groups that need Volunteers

It would be helpful starting point to consider which groups we are aware of that need volunteers and then try and produce literature that promotes the role of volunteers.

Known groups;

| | |
|-------------------|--------------------------|
| Community Library | The Schools |
| Uniformed Groups | The Royal British Legion |
| Anstey Lunch Club | Churches Together |
| Playgroups | Community Action |
| Sports Groups | |

Having created a village directory, it would be worth contacting these groups to understand more about the work that the organisations carry out and the role that volunteers play within these organisations.

3. Volunteer Opportunities

The Parish Council would then be in a position to promote these volunteer opportunities along with the benefit in volunteering. Promotion of these opportunities could be through an open day at the Jubilee Hall or through leaflets and social media.

Voluntary Action Leicestershire do a lot of local work around volunteering and the benefits that it brings for individuals including;

- Building CV
- Making new friends
- Increasing confidence
- Learning new skills

VAL website has further use full information www.volunteerleicestershire.org.uk

Community Action

Authors: Councillor Potter and Clerk to the Council

Purpose: At the request of Councillor Potter the wider aspect of Community Action is discussed to see how Councillors can be involved in Community work in a proactive way.

Recommendations:

- That the report be NOTED

Community Action

Community Action covers a variety of activities and this report starts to explore the possibilities of carrying out more community action.

The previous agenda item suggested there is a shortfall of volunteers within Anstey, although is not yet confirmed. It would be worth completing the work on volunteering first. This report is to find out if there is any appetite for carrying out community action and the types of activities this might include.

Suggested activities for Community Action

As part of the plastic free status the parish council is working towards, there is a requirement to hold at least two local community events that are open to all to attend.

- Regular litter picks
- Mass unwraps
- Painting of noticeboards
- Fixing of playground equipment

Conservation works – clearing of areas – Netherfield Close onto Link Road Playing Field, Mitchells Field down Sheepwash Lane, Clearing out work near the box factory.

Party in the Park – July 2020

Authors: Councillor Matt Rogers and Clerk to the Council

Purpose: To receive a background report about requirements for a party in the park for 2020

Recommendations:

- To NOTE the report
- To decide if to have food vendors at this event.
- To decide on a date for the party.
- To decide if to run competitions at this event.
- To decide on the type of entertainment required.

1. Background Information

The 'Party in the Park' for 2019 was cancelled last year due to a number of reasons. The Events Committee have a number of items now to discuss to decide how this events will differ from previous years.

The Council have previously wanted to create a low maintenance event that has included the following;

- A free bouncy castle
- A bar provided by one of the local pubs
- St John's Ambulance or First Responders.
- The Ice-Cream Van
- Entertainment

At the last meeting of the Events Committee 28th May 2019 it was decided that Councillors would bring their thoughts on this event to the next meeting so the details could be discussed well in advance. It would be a good idea to include the first 4 items above into the event.

2. Caters / Vendors

Councillor Rogers has contacted different food caters and vendors to enquire about their availability for the 4th July 2020.

These enquiries were based on the 'Party in the Park' having a variety of food stall that sold food from around the world. This was with the intention of giving the people of Anstey an alternative and possibly new experience of different food and culture.

There are many different vendors available but the following are who have made contact with and who are awaiting to hear back from us. No bookings and no promises have been made with any of the vendors.

| Name | Food/Drink | Costings | Pitch |
|---------------------------|---|---|---|
| Really Awesome Coffee Van | Coffee, Frapes, Smoothies, Deli-style snacks | Will donate 10% of their takings | Van |
| Martin Bros. Pizza Co. | Neapolitan Pizzas | No charge to APC | Wood fired oven trailer and aluminium gazebo. Self-powered. |
| The Pony Espresso Coffee | Fresh Barista Coffee, Crepes | Usually pay a percentage but happy to pay a fixed fee | |
| Sweet Palace | Ice-cream, Chimney cakes, Waffles, Crepes, Milkshakes | Want to be the only deserts/ice-cream provider | Van, Self-powered |
| Pequeno Gringo | Tacos | | Gazebo |
| Edwin's | Food from Trinidad & Tobago – Roti cones, Soft drinks | | Converted horse box |

There is a huge choice and selection of different foods that can be booked should we wish to go down this route.

3. Date of Event

To decide when this event should be held. There is an extra bank holiday next year to celebrate VE day on the 8th May 2020. The following alternative dates are suggested

- 4th July 2020
- 11th July 2020

4. Marquee – Competition

Councillor Rogers has also suggested that competitions could be included into the day as follows

| Category | Judged by |
|------------------|---|
| Cakes | The WI |
| Artwork | One of the organisers of the local art groups |
| Flower arranging | Buddings Florists |
| Vegetables | Allotments Society |

This could either be set up in the Jubilee Hall or have a separate marquee.

A small entrance fee could be charges and the prizes could be a small nominal amount for 1st, 2nd and 3rd

5. Entertainment

Councillor Broomhead attended an event at Bradgate Park recently as was entertained by the 'Ruby Roos' a local folk group. Neil Cadwallader who retired from the Parish Council last year plays with this group. Without having any further information this is a suggestion for entertainment

Further Suggestions are;

- Martin High School – School Band
- Open Mic
- Folk festival
- Competition for Children
- Barrow Race
- Summer Bonnet Parade